

2022



Innovation  
Application  
Toolkit



**fraserhealth**

Better health. Best in health care.

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# Overview

Now in its 5th cycle, the innovation grants have provided an opportunity for innovators to bring their ideas into reality. This year, we are sponsored by Aboriginal Health, Environment Sustainability, as well as Simulation who are providing specific challenge statements for innovators to find creative solutions for. This initiative allows Fraser Health staff from any department, site or group to apply for funding to coordinate and implement an innovative workplace project that contributes to the transformation of health care.

This guide provides you with everything you need to know about applying for a grant in order to turn your project idea into a great sustainability solution!

If you have any questions about the content of this toolkit, your project idea or the Innovation grants in general, please email [innovation@fraserhealth.ca](mailto:innovation@fraserhealth.ca)

## Project Eligibility

All applicants are eligible to receive up to **\$4000** seed funding for a workplace sustainability initiative. Applicants can choose a blend of seed funding combined with coaching support. Additional funding may be offered in special circumstances where a project can be demonstrated as part of a larger system.

The project must commence and complete during the summer (**May 1- August 31, 2022**) and all funds must be spent within that period of time.

**Eligible projects must meet the following conditions:**

- Each project must have an identified project lead. (**Project lead responsibilities on pg 5**)
- Managers/supervisors of each project lead must endorse and approve the proposed project, budget, and time required to implement the project.
- Attempts to obtain additional sources of funding (e.g. fund matching by the applicant's department) are strongly recommended but not always necessary.
- All funding (including coaching hours) must be spent after the awarding of funding; requests for reimbursement of previously spent funds are not accepted.

# Funding Criteria

This year, funds are available to anyone who has creative solutions to the following challenges:

## 1. Aboriginal Health

The recent Métis Public Health report, [Taanishi Kiiya](#), highlights the impact of colonization on Métis people across British Columbia, which has resulted in severe health inequities today. Métis in BC face a higher than average chronic disease burden, reduced mental health and wellness and significantly higher than average rates of infant mortality, avoidable hospitalization, and preventable death.

Taanishi Kiiya lays out several priorities for improving Métis Health and Wellness, including upholding Métis self-determination, fully realized mental health and wellness for the Métis, developing Lifestyle as Medicine for the Métis, and developing robust health information systems including 15 public health surveillance targets to improve Métis health and wellness by 2030.

How can you empower Métis people, patients, family, and staff to address these inequities? We want to see your innovative ideas to make care & work environments inclusive to the unique needs of the Métis.

**There is one \$4000 grant available in this category.**

## 2. Environment and Sustainability

Reducing the impacts of climate change is essential for healthy people and a healthy planet. You can help Fraser Health take climate change action. Send us your innovative ideas, partnership ideas and new solutions that could (but not limited to):

- Save energy or water
- Reduce carbon emissions
- Reduce unnecessary waste and toxic chemicals.

**Your idea could be selected for one of five \$1,000 grants to be implemented at Fraser Health.**

## 3. Simulation

The simulation innovation grant has been established to support the growing need for innovative ways to educate health care workers. We're looking for an innovative education project that can transform interdisciplinary health care education.

**Send us your suggestions on how you could create an innovative and engaging simulation-based education project for a chance to receive one of two \$4000 grants.**

Have an idea that doesn't fit in any of the above categories? Send it to us [innovation@fraserhealth.ca](mailto:innovation@fraserhealth.ca) and we'll do our best to help.

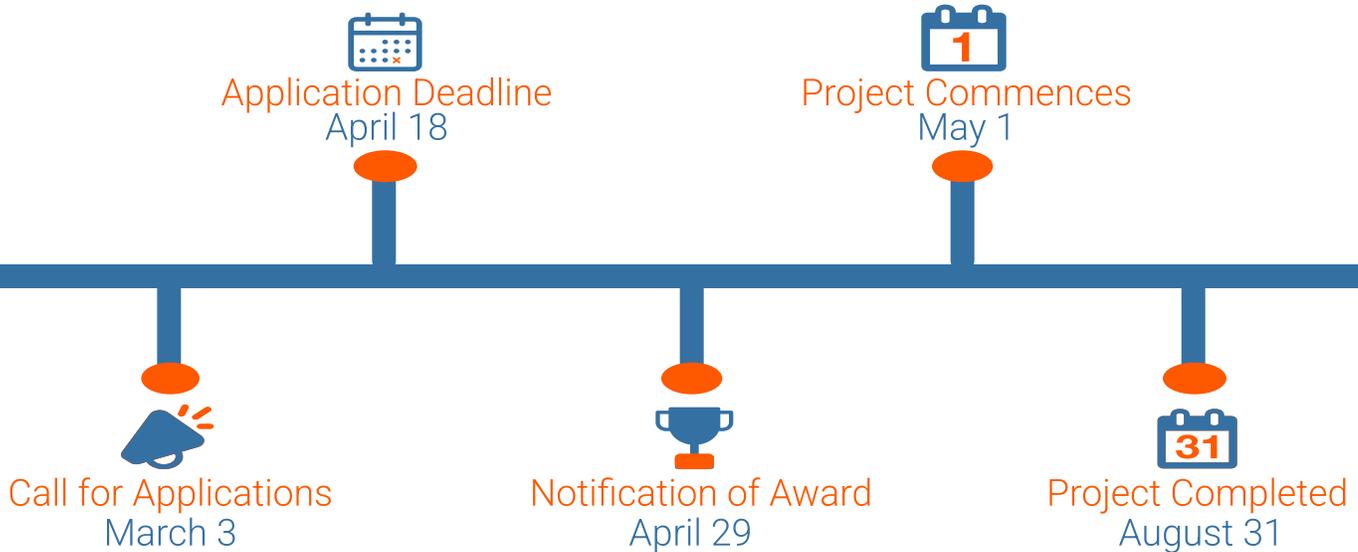
To apply for funding, you must complete and submit the [Application Form](#). The application form will ask you to provide a description for:

- Name of team lead and key team members
- A detailed of your idea and the challenge your idea will solve
- Your thoughts on how you will implement your idea
- Measure success

You will also be asked to provide a timeline and budget, as well as plans for evaluating your project.

# 2022 Deadlines

The funding cycle will be as follows:



## Funding Preferences

Funding for projects that meet the following preferences will be more favourably considered:

- 1 Initiatives where there is clear departmental commitment, resources (including in-kind resources) and potential for success.
- 2 Creative and innovative in scope.
- 3 Scaled up as health organization wide initiatives.
- 4 Intent to collaborate or partner with other units, departments and/or groups.
- 5 Shows an attempt to foster behaviour change or a change in departmental practices.
- 6 Projects that do not require personal or private patient data.
- 7 Outline of how the project will be evaluated for success.

## Funding Exclusions

Funding for the following will **NOT** be considered:

- Use of funding to cover membership/admission/registration fees or to cover backfill salary.
- Use of funding for any catering.
- Departmental operational expenses.
- Pure research based projects (see Department of Research and Evaluation opportunities); evaluation and dissemination of innovation project deliverables are encouraged.

# Selection Process

All applications are assessed by members of the Innovation grants working group. Applications are assessed based on the information provided in the application form.

## Re-submitting an Application

If your application is initially unsuccessful, you will receive comments and feedback from the working group via email. You are encouraged to use this feedback to update your application and re-submit it the following year. Upon re-submission, your application will be assessed by the same process.

## Project Lead Responsibilities

If your project is awarded funding, there are a number of things you will need to do in order to gain access to your funds. These include:

- Completion of a brief online information webinar to learn about the fund allocation process and other logistics of rolling out your program.
- Use the funds provided (including submitting all expense claims and invoices) by the last day of August 2022.
- Keep the Innovation Team informed of relevant project updates, including the completion of a mid-way status report and a final summary evaluation at the end of your project.
- Acknowledge the funding contributed from the [sponsor teams name] in communication materials about your project.
- Provide feedback on the process in an exit survey upon completion of your project.

## Ready to Apply?

Complete the Innovation Fund Application Form and send it to [innovation@fraserhealth.ca](mailto:innovation@fraserhealth.ca) by **April 18, 2022**

## More Information

More information can be found by reading our [Frequently Asked Questions](#). If you still have questions about the initiative, please email [innovation@fraserhealth.ca](mailto:innovation@fraserhealth.ca) and we will connect you with the appropriate lead.